

CREDENTIALING ACTIVITIES FORM

BISHOP _____ DISTRICT _____

Instructions:

1. Complete all information in box
2. Complete appropriate section below box
3. Return to Conference Office (*include Background Check Papers with requests*)

Congregation: _____ District (if different from above): _____

Name of Individual: _____ Phone: _____

Address: _____

Date of Birth: _____ Name of Spouse: _____ Email Address: _____

REQUEST:

Date of Credentialing Service: _____

Credential desired:

- Ordination
- License toward ordination
- License for specific ministry

Role desired:

- Bishop
- Lead Pastor
- Associate Pastor
- Chaplain
- Deacon/Deaconess
- Specific Ministry of _____

If already ordained:

Name of conference currently holding credential: _____

Address: _____

CREDENTIAL CHANGE:

Date of Credentialing Service: _____

Current Credential:

- License toward ordination
 - License for specific ministry
- as _____

Credential desired:

- Ordination
 - License toward ordination
 - License for specific ministry
- as _____

STATUS CHANGE: *(Status descriptions listed on back)*

Current Status:

- Active
- Active without charge
- Inactive
- Retired
- Suspended

Change Status to:

- Active
- Active without charge
- Inactive
- Retired
- Withdrawn
- Suspended
- Terminated

Effective Date: _____

DEATH:

Date of Death: _____

Surviving Spouse? yes
 no

FOR OFFICE USE ONLY

- Background ✓
- Monthly Report
- Certificate Issued
- LMC Data
- MC USA Data
- MPH
- Background ✓
- Background ✓
- Training

STATUS DESCRIPTIONS:

Active: Active involvement in a ministry assignment. Used with a license or ordination
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Active without Charge: The status of an ordination credential between assignments. A credential can be in this category for up to three years between the ending of one assignment and the beginning of another.

A Mennonite Polity for Ministerial Leadership—Pg. 90, 128

Inactive: The status of an ordination credential for those who have been without a ministry assignment up to three years or who have left the denomination. After three years “active without charge,” status becomes “inactive.”

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Retired: The status of an ordination credential held by those who have retired from active ministry. Also persons who have held a license for specific ministry for an extended period (normally ten years or longer) are eligible for retired status.

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Withdrawn (previously Terminated in the 1995 Polity): A license credential that has ended. Used when the assignment for a license for specific ministry was granted for ends; and when the two year (renewable once) license toward ordination expires and ordination has not occurred.

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Suspended: The credential for ministry is laid aside for a specified period of time for disciplinary reasons. At the end of the suspension period, it is determined whether the credential becomes Active or Terminated.

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Terminated (previously Withdrawn in the 1995 Polity): Used when disciplinary action is taken to remove the ministerial credential.

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Less commonly used status terms are described in A Mennonite Polity, pgs 90-91